

Use of the Crossing hall at The King's Cross Church (updated October 2025)

Availability and costs:

1. The premises may not be used before 8.30am or after 8.30pm.
2. The Crossing is available for hire for community events or sessions that are not prohibited under these terms.
3. There is availability for parties / celebrations for church members and attendees ONLY.
4. The standard cost of hire is £20.00 per hour, and £16.00 per hour for members and attendees. For any parties there is a cleaning fee of £11 unless you clean yourself afterwards.

Using the premises:

1. You may use all the furniture and facilities in the building. However, should you wish to use the kitchen, you must make sure you have received suitable instruction before doing so. This especially applies to all health and safety regulations.
2. You must make sure that you enter no earlier and leave no later than the times set out on any agreed use of the premises.
3. You must not make such noise that will annoy the neighbours nor cause them any other annoyance.
4. You must not allow the use of alcohol, drugs, smoking, gambling, any non-Christian religious activity, or any activities promoting Halloween or the occult.
5. You must ensure your use of electricity is safe and any equipment has been tested as legally required.
6. You must make sure you are clear on what to do if there is a fire.
7. Unless your use is a one off, you must show the church officer a copy of your insurance (unless you have agreed to use ours, and sign that you fully support and work within the church's safeguarding policy). In the case of an inflatable being used, the use has to be on your, or the provider's insurance.
8. You must not display any notice or other material on the walls.
9. You must not make any addition or alteration to the premises.
10. You must keep all exits clear for safety reasons.

When leaving the premises you must:

1. Make sure that all lights and heating, if manually controlled, are switched off.
2. Make sure that the floor is swept and clean.
3. Check the toilets are left clean.
4. Bag up and take away all rubbish not leaving it in the church's bin.
5. Ensure that the rooms are fully cleaned: left ready for the next user.
6. Return all furniture to where it was.
7. Take away all your equipment unless you have been given permission to store it on site.
8. Notify the relevant church officer of any damage and pay for the repairs.
9. Report any accident in the accident book and make sure the church officer is notified.
10. Make sure the building is left fully secure – all windows and doors closed and shutters down.